

House of Delegates

FAQs: Virtual House of Delegates

Q: Why does ASHP conduct a virtual (online) House of Delegates?

A: The Board Task Force on Organizational Structure recommended that ASHP make its policy cycle more timely and responsive. The virtual House of Delegates allows ASHP to take final policy action without waiting until June every year.

Q: When does the virtual House of Delegates take place?

A: The virtual House of Delegates is scheduled for March, May, and November 2023 (see key dates below).

Q: How does the virtual House of Delegates work?

A: Policy recommendations will be posted to the [ASHP House of Delegates website](#) and [ASHP Connect](#) in advance of the virtual House. Delegates will receive an email message from the Chair of the House alerting them to the posting. Delegates will then have an opportunity to debate the recommendations on ASHP Connect. Delegates will receive another email message with detailed instructions for secure online voting, which will take place over a week (see key dates below). Policy recommendations approved by $\geq 85\%$ of delegates voting will become ASHP policy. Those not reaching that level of consensus will be considered by the House of Delegates the following June.

Q: Will there be live debate or amendments at the virtual House of Delegates?

A: No. Delegates are encouraged to debate the merits of policy recommendations on [ASHP Connect](#). Due to the constraints of online voting, no amendments may be made. Delegates who think an amendment is necessary should encourage their fellow delegates to vote against the policy recommendation. Only policy recommendations approved by $\geq 85\%$ of delegates voting will become ASHP policy. Those not reaching that level of consensus will be considered by the House of Delegates the following June and may be amended then.

FAQs: Virtual House of Delegates

Q: Who may vote in the virtual House of Delegates?

A: Delegates who are eligible to serve in the 2023 House of Delegates may vote, including fraternal delegates, past presidents, the ASHP Board of Directors, section and forum representatives, and delegates elected by their state affiliates. Due to the constraints of electronic voting, no changes to the delegate roster can be made after 1 pm ET one week before voting begins (see key dates below).

Q: What should I do if I can't serve at the virtual House of Delegates?

A: State delegates who cannot serve are requested to contact their state affiliate to request that an alternate delegate be appointed to serve. State affiliates are asked to provide alternate delegate credentials and information to ASHP 10 days in advance of voting to ensure that the alternates may vote. Fraternal delegates and section and forum representatives should contact ASHP to arrange for an alternate delegate to serve.

Q: Do I have to be online at a specific time?

A: No. Delegates may vote any time during the week that voting is open (see key dates below).

Q: What if I forget to vote?

A: Delegates will receive an email several days before voting starts with information on how to vote. Those not voting will receive periodic reminder emails until voting closes.

Q: Can I change my vote?

A: No. Delegates may only vote once. Before their vote is recorded, they have an opportunity to review, confirm, or change their ballot choices. Once a vote is cast, it is immediately recorded and cannot be changed.

Q: Can I see how voting works?

A: Yes. An online voting simulation is available at: <https://demo.simplyvoting.com/>.

Q: How will I find out about the results of the virtual House of Delegates?

A: The Chair of the House will send an email message to delegates regarding the results of voting, and the results will also be made available on the ASHP House of Delegates website. Only aggregate results (i.e., whether the recommendation received $\geq 85\%$ of the vote) will be reported; how each delegate voted will not be included.

Key Dates for 2023 Virtual House of Delegates	
	March Virtual House of Delegates
January 20	Deadline for State Delegate Certification
mid-February	March vHOD Policies Posted on Connect for Debate
March 7	Delegate Status Change Deadline (March Virtual House)
March 16	Online Voting Instructions Sent to Delegates
March 17	Voting Opens 12:01 a.m. ET
March 24	Voting Closes 5:00 p.m. ET
	May Virtual House of Delegates (tentative)
May 1	Delegate Status Change Deadline (May Virtual House)
May 11	Online Voting Instructions Sent to Delegates
May 12	Voting Opens 12:01 a.m. ET
May 18	Voting Closes 5:00 p.m. ET
	November Virtual House of Delegates
October 11	November vHOD Policies Posted on Connect for Debate
October 30	Delegate Status Change Deadline (Nov. Virtual House)
November 8	Online Voting Instructions Sent to Delegates
November 9	Voting Opens 12:01 a.m. ET
November 17	Voting Closes 5:00 p.m. ET